Inspiring Executive Leadership 2010

Nomination Form

Please complete this nomination form and mail to the Leadership and Development Branch, Public Service Commission, PO Box 15190 City East QLD 4002. Your nomination will need to be endorsed by the Chief Executive Officer of your organisation for it to be accepted. For further information please refer to the Public Service Commission's website: **www.psc.qld.gov.au** or email: **inspiringleadership@psc.qld.gov.au**

I wish to enrol for the following module/s (tick the selected module/s):

☐	**Inspirational Leadership**	**15 Mar – 18 Mar 2010**
☐	**Innovation Leadership**	**31 May – 3 June 2010**
☐	**Government Leadership**	**30 Aug – 2 Sept 2010**
☐	**Strategic Leadership**	**8 Nov – 11 Nov 2010**

The cost of each module is $4,950 which includes a dedicated program director, tuition, course materials, morning tea, lunch and afternoon tea each day, a formal networking activity on Wednesday afternoon and a series of professional development alumni events throughout the year. Please note: GST does not apply to UQ's Corporate Education Courses.

All courses will be held at UQ Business School Downtown, Level 19, Central Plaza One, 345 Queen Street, Brisbane.

Full payment of course registration fees must be received at least 10 working days prior to the commencement of the course.

Cancellations: As places are strictly limited to ensure quality, the following refund policy will apply: 100% of the full course fee will be refunded if a registration is cancelled at least 10 working days before the commencement of a course and an administrative fee of 10% of the full course fee will be charged if a registration is cancelled within 10 days of the course commencing. All cancellations must be in writing to the Director of Corporate Education. Substitutions may be permitted as approved by the Director of Corporate Education. Courses may be cancelled by The University of Queensland due to insufficient enrolments or other unforeseen circumstances and 100% refund of the full course fee will be made. The University of Queensland is not responsible for any expenses (e.g. books, travel, accommodation charges) that may have been made to attend or related to the attendance of a course.

Privacy Notification: The University of Queensland respects the privacy of all individuals. The information you provide on this form is what the Privacy and Personal Information Act 1988 defines as personal information. We are collecting and storing these details so we can processed your enrolment or enquiry, inform you of future activities or events and improve the service we offer you. The only organisations that may use this information are The University of Queensland and the data service provides from time to time. You may choose not to provide certain details, as is you right however, as a result we may be unable to process your enrolment or enquiry or complete the process for which we were collecting the information. You are entitled to access and alter your personal details at any time by contacting us by telephone, facsimile or email.

Nomination contact details:

Dr / Mr / Mrs / Ms / Miss / Other: _____

First Name _____

Surname: _____

Position: _____

Organisation: _____

Industry / Sector: _____

Postal Address: _____

City: _____ Postcode: _____

Telephone: _____

Facsimile: _____

Mobile: _____

Email: _____

Payment preference:

Please invoice me / my organisation: $ _____

ABN: _____

Please fill in the details below if the billing contact person is not the course participant:

Contact person: _____

Email address: _____

Cheque attached: $ _____

(payable to The University of Queensland)

Please charge my credit card: $ _____

Card type: ☐ Mastercard ☐ Visa ☐ Bankcard

Card number: ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

Expiry Date: _____

Name of cardholder: _____

Signature of cardholder: _____

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